

CENTRAL BOARD AGENDA

May 25, 1977

- I. Call meeting to order
- II. Past minutes
- III. Appointments
  - A. All Committees
  - B. Steering Committee for Faculty/Staff Reductions
- IV. Business Manager's Report
  - Line item changes
    - a. Summer Masquers
    - b. UM Advocates
    - c. Aber Day Committee
    - d. Sijihua
- V. Committee Reports
  - Building Fees Committee
- VI. Old Business
  - Budget Revisions
    - Day Care
    - Campus Recreation
    - Wilderness Institute
    - UM Advocates
    - ASUM Legal Services
    - Student Action Center
- VII. New Business
  - Student Services Handbook
- VIII. Meeting Adjourned
- IX. Cabinet

May 25, 1977

ALEXANDER	X
BROWN	X
DWIRE	ABS.
FITZGERALD	X
GRAY	X
GURSKY	ABS.
HEALD	EXC.
HOLMQUIST	EXC.
JOHNSON	EXC.
LONG	ABS.
MATLOCK	X
MEGEE	X
MILLER	X
OLIPHANT	ABS.
REDMAN	X
ROYLAND	X
SPEAR	ABS.
STEVENS	EXC.
YELICH	X
HENDERSON	EXC.
MANSFIELD	X
HUNTINGTON	X
Wicks	x
Fandozzi	x

1977-1978

ASUM

BUDGET

REQUEST

FORMS

*NOW AVAILABLE IN THE ASUM OFFICES*

*University Center - Room 105*

DEADLINE FOR FILING

MARCH 16

5:00 PM



The meeting was called to order by ASUM Vice President Dean Mansfield at 7:00 p.m. in the Montana Rooms. Roll call was called by the secretary and a quorum was not present.

## APPOINTMENTS

All Committees. Mansfield listed all the appointments made to the ASUM Student and Faculty Senate Student/Faculty Committees, as follows:

## CAMPUS RECREATION AND SPORTS

Kellee Ritter  
Tim Long  
Stephen Brown  
Pat Kellogg

## FACULTY ETHICS

Tim Dwire

## LIBRARY AND ARCHIVES

Kristin Pfanku  
Cary Holmquist

## STUDENT HEALTH

Nancy Iacopini  
Cary Holmquist  
Stephen Brown  
Judy Duncan

## FACULTY EVALUATION

Larry Gursky

## SUPPLEMENTARY INCOME

(SIC)

Dean Mansfield  
Pat Godbout  
Jim Ball  
Jeff Gray  
Bruce Barrett

## CENTER FOR STUDENT DEVELOP.

Glenn Johnson  
Rita Lynn Pickering  
Jill Bruggeman  
Cathy Frazer  
Kimberly Spear

## ELECTIONS

Charmaine Wilson  
Sue Johnson  
Sylvia Stevens  
Mike Miller

## STUDENT UNION BOARD

Ross Best  
Sylvia Stevens  
Martha Hazen

## COMPUTER USERS ADVISORY

Jean Siebert  
Kelly Miller

## EQUAL OPPORTUNITY - NON-ACADEMIC

Kimberly Spear

## FOREIGN STUDENTS ADVISORY

Lynn Westlakd  
Emily Gesas

## PUBLIC SAFETY

Bob Larson

## TRAFFIC BOARD

Peter Wilke

## BUILDING FEES

Scott Alexander  
Steve Huntington

## ALUMNI RELATIONS

Dierdre Shaw  
Patti Brolin  
Colleen Dowdall  
Cynthia Redman  
Bonnie Briggs  
Russ Yerger

## CONSTITUTIONAL REVIEW BOARD

John Fitzgerald  
Walter Congdon  
Jean Siebert  
Jeff Gray  
Michael Miller

## LEGAL SERVICES

Eric Anderson  
Greg Fox  
Jim Yelich  
Denise Evens  
Sonja Megee  
Curt Heilson

## CAMPUS DEVELOPMENT

Nils Ribi  
Sonja Megee  
Bob McCue

## EQUAL EMPLOYMENT - ACAD.

Kathleen Royland

## FACULTY ATHLETIC

Jim Yelich  
Scott Alexander  
Eric Anderson

## SCHOLARSHIPS AND FINANCIAL AIDS

Glenn Johnson  
Cris Robuck  
Vikki McLaughlin

## UNIVERSITY COURT

Cynthia Redman  
Kelly Miller

## APTS AND CRAFTS

Scott Alexander

## ASSOCIATED STUDENTS

## STORE - SPEC. RESERVE

John Kanis  
Larry Gursky

## BUDGET AND FINANCE

Steve Huntington  
Joe Gilligan  
Pat Olson  
Rick Wong  
Greg Oliphant  
Woodford Matlock  
Bob McCue  
Sue Heald

## DAY CARE ADVISORY

Tim Dwire  
Kathleen Royland

## LEGISLATIVE

Greg Oliphant  
Monica Conrad  
Lynda Calucci  
Robert Larson  
Patrick Duffy



ACADEMIC STANDARDS AND  
CURRICULUM REVIEW

Jeff Bell  
Craig Schiedermayer  
Ann Haight  
David MacMillan  
Jeff Gray  
John Fitzgerald  
~~XXXXXX~~ Colleen Dowdall

Steering Committee for Faculty/Staff Reductions. The appointees for this committee for student representatives are Randy Snyder, Shelley Hopkins, and Larry Akey. The first two are the undergraduate representatives and Larry Akey is the graduate rep.

NEW BUSINESS

Student Services Handbook. Lori Mehrer presented each Central Board member with a copy of the old Student Services Handbook and requested each person look through it, make any corrections necessary, and return it to her with the corrections.

YELICH MOVED FOR ADJOURNMENT; SECONDED BY HUNTINGTON. MOTION CARRIED. The meeting was adjourned at approximately 7:20 p.m.

Pat Hill  
ASUM Secretary

Present: Alexander, Brown, Fitzgerald, Gray, Matlock, Megee, Miller, Redman, Royland, Yelich, Mansfield, Huntington, Wicks, Fandozzi.

Absent: Dwire, ~~XXXXXX~~, Long, Oliphant, Spear.

Excused: Heald, Holmquist, Johnson, Stevens, Henderson, Gursky.

The Ad Hoc Committee on Health Service Fee had come up with a proposal that needs the approval of Central Board. Holmquist read the proposal, as follows:

Resolution R77-5

WHEREAS the students of the University of Montana have expressed no major complaints concerning the quality of the University of Montana Student Health Service; and

WHEREAS the students of UM have expressed no major complaints concerning an increase in fees for the health service; and

WHEREAS the student health service has expressed an adequately qualified need for further funding through a health fee increase of \$4.00 more per quarter, totaling \$22.50 per quarter; and a Blue Cross Plan fee increase of \$7.50 more per quarter, totaling \$13.00 per quarter, both increases to begin Fall quarter 1977; and

WHEREAS the total number of students using the health service has increased even though the total numbers of students enrolling at UM has decreased;

THEREFORE BE IT RESOLVED that the Central Board of the Associated Students of the University of Montana supports and endorses the UM Student Health Service fee increases as proposed.

Huntington questioned the proposal and asked Holmquist who had decided on this proposal and he said the committee did with the recommendations of Del Brown, Dr. Curry and President Bowers. The committee couldn't find anything wrong with the request made by Dr. Curry for the increases. According to the survey taken during spring registration, the students in general didn't want any reduction of service at the Health Service and didn't object to an increase in fees for those services to maintain them at the present level. The dental program proposal, is approved, would be started in fall of 1978 and would add another increase of \$4 to the Health Service fee.

There wasn't a quorum at the meeting, so it was decided that the proposal would be brought up at the next regular Central Board meeting. When asked why it had to be approved to now, Holmquist said it was to be presented at the Board of Regents meeting next week. Since this meeting is traditionally the right time to present such a proposal, Bowers wanted it presented at this meeting. Huntington once again suggested this matter be brought up at the next Central Board meeting.

MOVED BY MANSFIELD, SECONDED BY HUNTINGTON, TO ADJOURN MEETING. MOTION CARRIED.  
The meeting ended at 4:20 p.m.

Pat Hill  
ASUM Secretary

Present: Fitzgerald, Gray, Gursky, Heald, Holmquist, Huntington, Long, Mansfield, Matlock, Megee, Miller, Spear, Wicks.

May 24, 1977

Greg Henderson, President  
 Associated Students of the University of Montana  
 University of Montana  
 Missoula, MT 59812

Dear Greg,

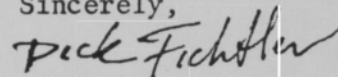
Enclosed is our final line-item request regarding the \$9120.93 allocated to our organization by ASUM. We respectfully request one line-item change, that \$400.00 be transferred from class code 626-In-State Travel, to 456-NonStudent Hourly Employee.\*

<u>Class Code</u>	<u>Executive Recommendation</u>	<u>Add. Alloc. Central Board Budgeting Sess.</u>	<u>Line-Item Change Req.</u>	<u>Final Line- Item Request</u>
456 Nonstudent Hourly Employee	\$1318.00	\$1500.00	+\$400.00	\$3218.00
459 Federal Work- Study Students	2400.00	--	--	2400.00
490-5 Fringe Benefits	177.93	256.50	--	434.43
500 Consumable Supplies	250.00	--	--	250.00
557 Office Supplies	175.00	43.50	--	218.50
562 Printing	900.00	--	--	900.00
626 In-State Travel	<u>2100.00</u>	<u>--</u>	-\$400.00	<u>1700.00</u>
Total	\$7320.93	\$1800.00		\$9120.93

\*A representative from our organization will be present at the May 25 Central Board meeting to answer any questions concerning our request.

If you have any questions, please contact us.

Sincerely,



Dick Fichtler, President  
 Wilderness Studies and  
 Information Center

cc: Steve Huntington





FINAL REVISIONS - 1977-78 BUDGETS

UM Advocates

	<u>Executive Recommendation</u>	<u>Revised budget</u>
626 Travel	\$3,246.00	\$3,246.00
577 Special Events	250.00	700.00
605 Postage	169.00	321.00
577 Office Supplies	51.00	83.00
562 Printing Expense	84.00	150.00
681 Advertising and Publicity	<u>65.00</u>	<u>65.00</u>
TOTAL	\$3,865.00	\$4,565.00

ASUM Legal Services

453 Attorney's Salary	\$15,724.80	\$15,724.80
491-5 Fringes	2,044.22	2,044.22
566 Secretary's Salary	2,125.00	2,125.00
567 Publications	200.00	200.00
459 Work/Study	-0-	150.00
651 Contracted Services	12,000.00	2,300.00
663 Insurance Coverage	<u>150.00</u>	<u>150.00</u>
TOTAL	\$32,244.02	\$22,694.02

Student Action Center

Requested the \$750 in additional money they received be put into  
455 - Student Hourly Employee.

5/25/77

# Campus Recreation

Class Code	Expenditures	Requested 1977-1978		CB Final
440	Graduate Assistant Pool	\$ 11,200.00		\$ 11,200.00
450	Staff Salaries	11,979.00		11,979.00
452	Secretary Salaried	7,687.00		7,687.00
455	Student Assistants	7,316.00	- 200.00	7,116.00
456	Non-Student Assistants	150.00		150.00
459	Work/Study	10,722.00		10,722.00
470	Overtime	200.00		200.00
491-5	Fringes	3,125.00	- 136.00	2,989.00
505	Athletic Goods	6,326.00	- 925.91	5,400.09
552	Meet Expense	100.00	- 50.00	50.00
557	Office Supplies	1,545.00	- 300.00	1,245.00
605	Postage	200.00	- 50.00	150.00
607	Telephone	1,250.00	- 50.00	1,200.00
626	In state-travel	4,200.00		4,200.00
670	Rentals	500.00	- 50.00	450.00
681	Advertising/Publicity	885.00	- 35.00	850.00
682	Awards	825.00		825.00
802	Repairs/Maintenance	2,420.00		2,420.00
912	Capital Equipment	357.00	- 226.38	; 130.62
555	Supplies for Resale	3,000.00		3,000.00
562	Petty Equipment	185.00		185.00
	TOTAL EXPENDITURES	\$ 74,172.00	- \$2,023.29	\$ 72,148.71
	INCOME OTHER THAN ASUM	12,400.00		12,400.00
	TOTAL ASUM REQUES	\$ 61,772.00		\$ 59,748.71

# A.S.U.M. DAY CARE

## 1977 Budget Revision

### INCOME

Carry over from 1976 budget.	\$ 2,000.00
A.S.U.M. Contribution	14,605.00
Other sources	<u>46,500.00</u>
Total	\$63,105.00

### Class

### Code

### EXPENDITURES

450	Coordinator's Salary	\$12,915.00
450	Teachers' Salaries	17,850.00
455	Student Assistants	1,700.00
456	Non-student Assistants	13,000.00
459	Federal Work Study	2,200.00
490	Teacher's Retirement Fringe	1,315.00
491	P.E.R.S.	855.00
492	Social Security	1,895.00
493	Unemployment Comp.	100.00
494	Workmen's Comp.	150.00
495	Group Insurance	1,200.00
500	Consumable Supplies	900.00
534	Food	6,000.00
557	Office Supplies	300.00
605	Postage	75.00
607	Telephone & Telegraph	300.00
471	Substitute Teachers	200.00
562	Printing	150.00
651	Contracted Services	<u>2,000.00</u>

### TOTAL

\$63,105.00





# **SURVIVAL TACTICS**

**for new students only**



Problems, everybody's got problems. Sometimes they sneak up from behind and tap you on the shoulder. Sometimes they wait patiently for you to come home at night. And sometimes they walk right up and knock you flat on your butt!

Once they present themselves, you have to do something, whether it be to ignore them completely or deal with them directly. That's what Student Affairs is about -- helping you cope with problems, pointing out alternatives and directing you through the red tape and around the most common pitfalls.

This book is written with the new student in mind. Hopefully it will answer a lot of those questions which administrators never deal with and which simply aren't answered anywhere else.

Student Affairs helps you with your problems, dispenses information, administers the Student Employment Service, provides a notary and acts as a liaison between students and professors, staff and administration officials.

"But I don't want to go among mad people," Alice remarked.

"Oh, you can't help that," said the Cat: "we're all mad here. I'm mad. You're mad."

"How do you know I'm mad?" said Alice.

"You must be," said the Cat, "or you wouldn't have come here."

--Alice's Adventures in Wonderland, by  
Lewis Carroll

Welcome to UM and, again, if you don't find the answer to your question in here or anywhere else - call us! WE'RE HERE TO HELP!

Student Affairs Office  
Lodge - 101  
243-4411

Ellen Anderson  
Brian O'Grady  
Lola Bowen

1st National Montana Bank of Missoula - 101 E. Front, 549-5161.  
Hours: 9:30 a.m. - 4:00 p.m. M-Th.; 9:30 a.m.-6:30 p.m. F; Drive-In 7:30 a.m.-6:00 p.m. M-F. Interest on Savings: 5% compounded daily-paid quarterly. Checking: No service charge with \$100 min. balance (\$.75/month plus \$.08/check if balance below \$100) or \$.10 per check with no min. balance required. You buy checks. 24-Hour banking card by application.

Missoula Bank of Montana - 201 N. Higgins Ave., 728-8000. Hours: 9:30 a.m.-4:00 p.m. M-Th.; 9:30 a.m.-6:00 p.m. F; Drive-In 7:30 a.m.-6:00 p.m. M-F and 8:00 a.m.-12:00 noon S. Interest on Savings: 5% compounded daily - paid quarterly. Checking: No service charge with \$100 min. balance (\$.75/month plus \$.13/check if balance below \$100) or \$.10 per check with no min. balance required. You buy checks. 24-Hour banking card by application.

Southside National Bank - 910 Brooks 728-7280. Hours: 9:30 a.m. - 3:00 p.m. M-Th.; 9:30 a.m.-6:00 p.m. F; Drive-In 7:30 a.m. - 6:00 p.m. M-F and 9:00 a.m. - 1:00 p.m. S. Interest on Savings: 5% compounded and paid daily. Checking: No service charge with \$100 min. balance (\$1.00/month plus \$.10/check if balance below \$100) or \$.10 per check with no min. balance. You buy checks. 24-Hour banking card by application.

First Security Bank - 1704 Dearborn Ave., 728-3115. Hours: 9:30 a.m. - 3:00 p.m. M-Th, 9:30 a.m. - 6:00 p.m. F; Drive-In - same hours. Interest on Savings: 5% compounded daily, paid quarterly. Checking: No service charge with \$100 min. balance (\$.10/check if balance below \$100) or \$.10 per check with a \$.75 monthly service charge and no min. balance. You buy checks.

Montana Bank of South Missoula - Fairway Shopping Center, 543-8353. Hours: 9:30 a.m.-3:00 p.m. M-Th.; 9:30 a.m.-6:00 p.m. F; Drive-In 7:30 a.m.-6:00 p.m. M-F. Interest on Savings: 5% compounded and paid daily. Checking: No service charge with \$100 min. balance (\$.75/month plus \$.08/check if balance below \$100) or \$.10 per check with no min. balance (FREE checks with "dime-a-time" option only! You buy checks for \$100 min. balance plan.) 24-Hour banking instituted in November.

Western Montana National Bank - 248 N. Higgins Ave., 721-2020. Hours: 9:30 a.m.-4:00 p.m. M-Th.; 9:30 a.m. - 6:00 p.m. F; Drive-In 7:30 a.m.-12:00 noon S. Interest on Savings: 5% compounded daily, paid quarterly. Checking: No service charge with \$100 min. balance (\$.75/month plus \$.10/check if balance below \$100) or \$.10 per check with no min. balance. You buy checks. 24-Hour banking card by application.



MISSOULA BANKS

STUDENT ACTION CENTER

UNIVERSITY CENTER 105 UNIVERSITY OF MONTANA  
MISSOULA 59801





## TWO KEYS TO SUCCESS

1. DON'T UNDERESTIMATE YOURSELF! You are important! You are the purpose for which the University exists. Assert yourself! Get to know your instructors. Demand the education you deserve.
2. ASK QUESTIONS! The people on campus are friendly and cooperative -- but they won't help you unless you ask them to. You aren't expected to know everything when you come here -- but you are expected to make the effort to find answers to your questions.

This book includes answers to some of the questions you may have during your first quarter at UM. If (when?) you have questions that aren't answered here, check out the **STUDENT AFFAIRS OFFICE** -- we're in the Lodge (1st floor, east end.) Our phone number is **243-4411**. One of our main functions is to answer your questions, so use us!

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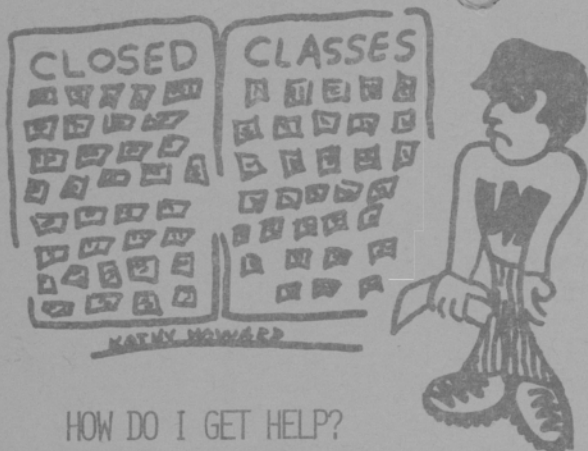
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# PHONE #'S

Academic Advising	2832
Admissions & Records	5771
ASUM (Associated Students of the University of Montana)	2451
Business Office (i.e. Controller's office)	6260
Campus Recreation	2802
CSD (Center for Student Development)	4711
Clerical	6431
Health Service	2122/2123
IMS (Instructional Materials Service)	4071-4171
Kaimin	6541
Legal Services	2451
Library Information Desk	6860
Missoula Directory Assistance	9-411
Missoula Emergency	9-911
Program Council	2642
Residence Halls	2611/5324
SAC (Student Action Center)	2451
Security	0/6131
Student Affairs	4411
Student Store	4921
UC Information	4103
UM Directory Assistance	0

## OTHER





HOW DO I GET HELP?

## INFORMATION

\* Student Affairs Office -- the SAO has information about nearly all segments of the campus -- if we don't have the information, we will find it for you -- we're in the east end of the Lodge -- 1st floor, phone 243-4411. We're open 8-5 weekdays.

\* University Center Information desk -- can give you information about scheduled events. University Center courses, and all of the departments in the University Center -- they're on the second floor of the UC, phone 4103. Week days, they're open 8-11, weekends 11 a.m. - 11 p.m.

\* Dorm Desks and Resident Assistants -- can provide you with info about your dorm, food service and most of the campus services -- R.A.'s are there to help you -- if they don't know the answers they'll help you find them!

\* Individual Departments & Services -- can always be contacted for specific questions -- don't hesitate to stop by or call them -- and don't worry if your questions seem stupid -- no matter how dumb you may think they are, if you have questions that aren't answered, they are important -- and that's not dumb at all!

## COMPLAINTS AND PROBLEMS

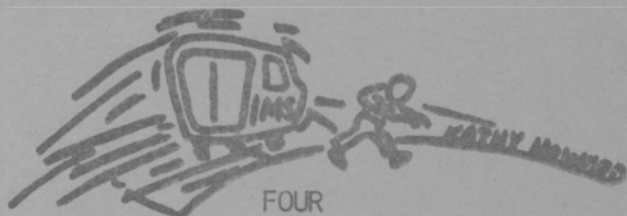
\* Student Affairs -- we can't solve your problems for you -- but we can help you solve them -- we know where to go and who to see. It doesn't matter if it's a professor who can't speak English or a roommate who has bubonic plague, let us help! Lodge, 243-4411, ask for Brian or Ellen.

\* Center for Student Development -- CSD has counselors, academic advisors, placement and career counseling, and workshops on everything from weight reduction to assertiveness training. Watch for announcements of their programs and services -- they're in the basement of the Lodge.

\* See your advisor -- he or she knows the campus better than you and can probably show you the best route to solving your problem. If you don't remember who your advisor is, stop by the Academic Advising Office -- Lodge 148 and see Donna Booth. She will help you with your problem.

## HOW TO REGISTER

The most important thing to remember about registration is that you won't remember everything. The class schedule has registration instructions -- don't hesitate to refer to them. U of M advocates will be in the UC Ballroom and the Field House when you register. They can answer your questions, or find answers for you. This year, a film on registration has been prepared to show you the process before you have to go through it -- check your orientation schedule for times and places of showings.



Registration is a hassle -- there are no two ways about it. About your only consolation is that it will soon be over. There are ways to avoid (or cope with) the confusion though. Here are a few hints:

- \* Instead of coming on time when your group registers, come 5 or 10 minutes late -- the lines will be shorter and your chances of getting classes are just as good.

- \* Decide what classes are priorities -- maybe it's a class that's only offered at one time, or a sequence you have to start now to finish this year. Go to those lines first.

- \* Go to the shortest sectioning lines first -- you'll probably get more of the classes you want and you'll finish faster.

- \* If you have problems (classes closed, your only pen died, they cancelled the only class you really wanted) see an advisor or a UM advocate. They'll both be available during registration in the Field House and the Ballroom.

- \* You don't have to register in the half hour period allotted your alphabetical grouping -- you can stay on the Field House floor as long as it takes to get your classes -- or if necessary come back later.

## WHAT ABOUT ADVISING ?

One of the most important things you will do during your first week here is to talk with an academic advisor. He or she may be a faculty member from your department, or a faculty member from another department. You will find the name of your advisor printed in your packet. You can also find advisors in the UC Ballroom and on the Field House floor. Advisors will help you plan your academic life for the next four years so it is important to establish a good relationship early.

When you talk with your advisor, here are a few helpful hints:

- \* If you have under 45 credits you must have your program signed by an academic advisor before you pay fees.
- \* Ask your advisor about classes -- what size, work load, etc. He or she is experienced in your department and can help answer your questions before you get into a class.
- \* Tell your advisor about your study habits -- let him or her know if you have problems writing papers or if you lose your concentration after 2 p.m. The advisor can help you plan a better schedule if he or she knows a little about you.
- \* Let your advisor know how your quarter is going -- see an advisor often.
- \* Your advisor does not have to be the faculty member assigned to you -- find a faculty member you like and trust and who is willing to work with you -- then use him or her.
- \* If you wish to change your advisor or your major be sure to check with the Registrar (Lodge 201, east end.)

## CAMPUS SERVICES

These services exist to help you out while you're here -- don't let anyone try to tell you otherwise. Some services you will never use and others constantly -- obviously dependant upon your own special needs. The sooner you get to know what is offered and the means by which you acquire these services -- the sooner you will feel at ease with them and the more likely it will be that you will get full use of them.

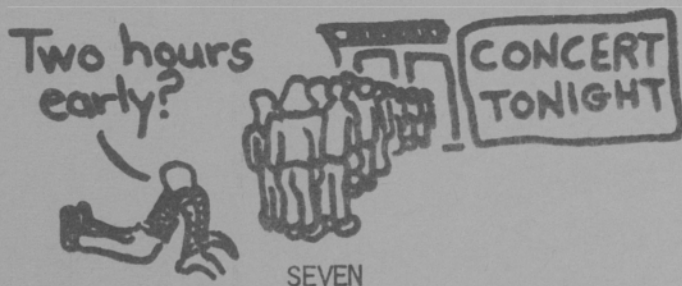


## COPYING

- \* The University Center has a copy machine in the second floor lounge - 5¢/copy.
- \* The Library has three copy areas:  
One each on levels 1 and 2 - 5¢/copy, and a Copy Center on level 3 (the entrance level) off of the Reserve Book Room. The Copy Center can do copies on both sides of a page, legal size and reductions -- a little more expensive, but more options.
- \* Instructional Materials Service (IMS) located in the old men's gym -- southeast corner of the campus -- can do regular Xerox copying (6¢/copy.)
- \* Clerical -- upstairs in the Lodge next to the Registrar's office -- does excellent copying which varies in cost depending on the number reproduced. Generally a better looking copy because they use a printing rather than a photo process. Also can do reductions and enlargements of originals.

## LOST AND FOUND

- \* Check the place you think you may have lost it first.
- \* LA 101 and the UC Information Desk both have Lost and Found areas.
- \* The Kaimin often has Lost and Found Ads. To place an ad go to the Kaimin office in the Journalism Building; cost is \$.45 per line.



## HOW TO STUDY

Before you even start to study, decide what you want out of college -- a good job? Good grades? Personal fulfillment? Use your reasons as fuel for study habits. It's easier to study when you have a goal to work toward.

Start a habit -- it's easier to study regularly if you make a habit of it. Finding a special place and setting a specific time to study will help form the study habit. Make sure that the place you study has good lighting and air circulation.

Design a schedule of study for your classes -- you've probably heard 2 hours for every class -- nonsense -- some classes require 15 minutes -- some require 6 hours. It's up to you to determine your work load. Some classes will require work every night -- some will have one major workload for the quarter. After you see the requirements for each class, set down what you think will be an adequate study schedule, then adjust it according to your needs.

Build on your knowledge -- use other classes, outside reading and notes to add to what you get in classes -- review notes from early in the quarter -- they'll help you understand what's going on later in the quarter.

Put it together -- in most classes you will be expected to synthesize material from lectures, text books and outside readings -- so integrate all materials from the class when you study -- this will also help you get a better picture of what's happening in class.

Study early -- regardless of how often people tell you this you'll probably have to spend at least one night cramming before you really understand the value of studying early. In general cramming makes for a poorer performance on tests -- and it doesn't help your general health much either -- if you have a midterm on Wednesday, you should be done studying by Tuesday.

Don't throw things away -- just because a class is over doesn't mean the notes, books, tests and papers are no longer useful. You will often find it helpful to review notes from classes you have already finished.



## WHAT ABOUT MONEY?

Ooh, it's so easy spending it! Once you've paid off the Book Store, and Residence Halls, and the car insurance, the phone bill and campus security for your parking sticker, you've got just about enough left to get one square meal at the Salvation Army!

The business of being the starving young genius is starting to wear pretty thin -- a modest fortune would be in order!

## FOR THE FUTURE

Look into the array of academic scholarships, loans and work study allocated thru Financial Aids (Lodge 101.) The important thing to do is **CHECK THINGS OUT EARLY!** There is an **APRIL FIRST DEADLINE** for all of the above.

Basic Educational Opportunity Grant. This is an outright grant (in other words, it's free) which is handled thru Financial Aids. There is no deadline. However, the BEOG is the same as all other financial aid -- if you apply **EARLY** you will have a better chance of getting it when you need it.

The Financial Aids Office also processes forms for federally insured loans and non-resident fee waivers.

Also check with individual academic departments -- many have departmental academic scholarships.

Short-Term Loans. These may be secured thru ASUM or the Financial Aids Office. You must be a 2nd quarter student and have a 2.0 GPA. Must be repaid within 90 days.

## PECUNIARY COADJUVANCE FOR THE PRESENT JUNCTURE

(In other words - bucks for right now!)

Fee Installment Plan. If you don't have all the cash you need right now, you can pay your fees in three installments - one when you register and the other two by the end of the quarter. Just go the "Installment Plan" table in the fee payment area of registration.

Jobs. There are several places to go for a job:

Student Affairs Office - ask Lola about the Student Employment Service. These are jobs off-campus and include part-time and "spot" jobs (short term.) The only requirement is that you must be a student.

Financial Aids Office -- listings of work-study and non-work-study jobs on campus. See the Financial Aids receptionist or Lola.

Student Affairs Office -- every Tuesday and Thursday afternoon a person from the State Employment Office interviews and attempts to place students in jobs around Missoula. Don't bother going to the State Employment office downtown -- they'll just send you to Student Affairs.



## HOW TO SPEND IT

See insert containing words of wisdom from the Student Action Center.

### CASHING CHECKS & GETTING LAUNDRY CHANGE

Checks can be cashed at:

Book Store. During regular hours -- fifty dollar limit for one party checks and a twenty-five dollar limit on two-party checks.

UC Lounge. Anytime book store is closed. Ten dollar limit.

Some stores downtown accept checks for over the purchase amount, but 9 times out of 10 it must be a check from a Missoula bank. As long as you are going to be living in Missoula, you might be wise to get a checking account here -- it's not necessary, but helpful. Some large grocery stores cash checks at their courtesy counters -- it's at least worth checking out.

You can get change at the Book Store, Library main desk, Copper Commons, Rec Center (UC) and Chimney Corner (across from Jesse Hall on Arthur Avenue.)



## CENTER COURSES

These classes are offered for personal development and enjoyment -- the classes are non-academic (not offered for credit) and there is an extra charge for them. Classes usually meet once a week for 9 weeks in the University Center. Some class offerings include guitar, photography, bridge and yoga. Call the University Center information desk for more information.

## CLUBS AND ORGANIZATIONS

These represent a variety of interests. You can check some of them out at the Activity Fair on the Oval Thursday, September 23. The following clubs are registered by ASUM -- you can get more information by calling 243-2451:

Advocates

Ananda Marga Yoga Society

Anti Depression Committee

Bahai Association

Beta Alpha Psi

Black Student Union

Campus Bible Fellowship

Campus Crusade for Christ

Campus Recreation

Choir

Church of Jesus Christ of the Latter Day Saints  
Student Association

Circle K

College Republicans

Collegiate Association for the Research of  
Principles

Communications Club

Computer Club

Concert Band

Coordinating Council for the Handicapped

Daigaku Judo Dojo

Day Care

Debate and Oratory Association

## ASUM LEGAL SERVICES OFFICES

All activity-fee paying students are eligible for the services of the new legal program. A full-time attorney and staff are on duty to provide legal services in a multitude of areas including: landlord/tenant problems, consumer complaints, domestic relations problems, and most other general legal problems of students.

Although some types of cases may not be litigated by the office, a referral program has been set up to help find private attorneys for those who need them. The office is also geared to refer students to the proper governmental agency when this kind of assistance is appropriate.

If your problem is covered by the new program, the office will do legal correspondence, draft legal documents, enter into settlements, and go to court when necessary. Providing a law office for students is a new and innovative program found in very few universities in the U.S. You are urged to utilize the office if you have legal problems.

## NATIONAL STUDENT EXCHANGE PROGRAM

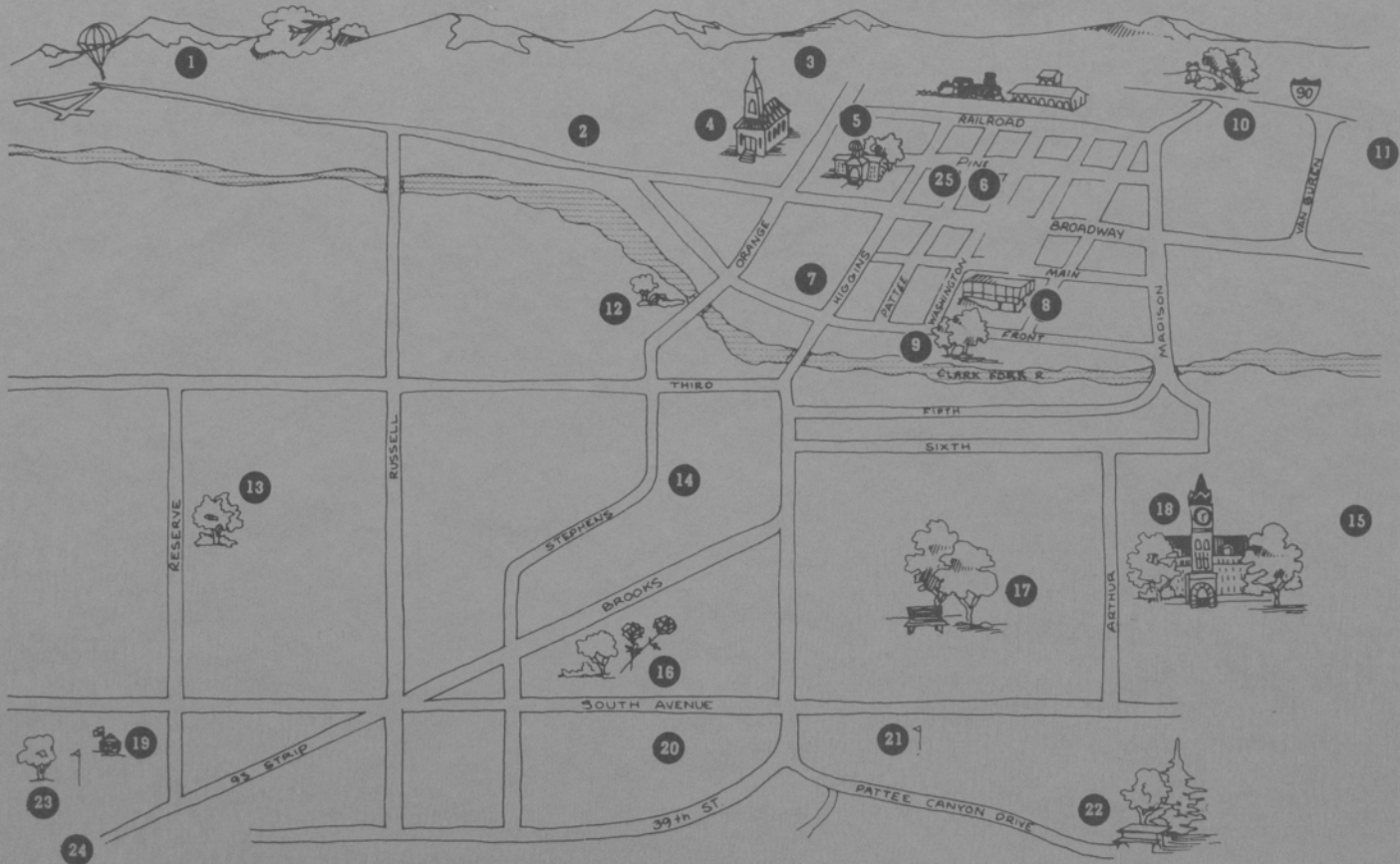
This program gives sophomores and juniors a chance to spend a semester or two at another U.S. college or University. Information is available from the Assistant Director in Admissions (Lodge 222.) Applications are accepted at the beginning of winter quarter each year.

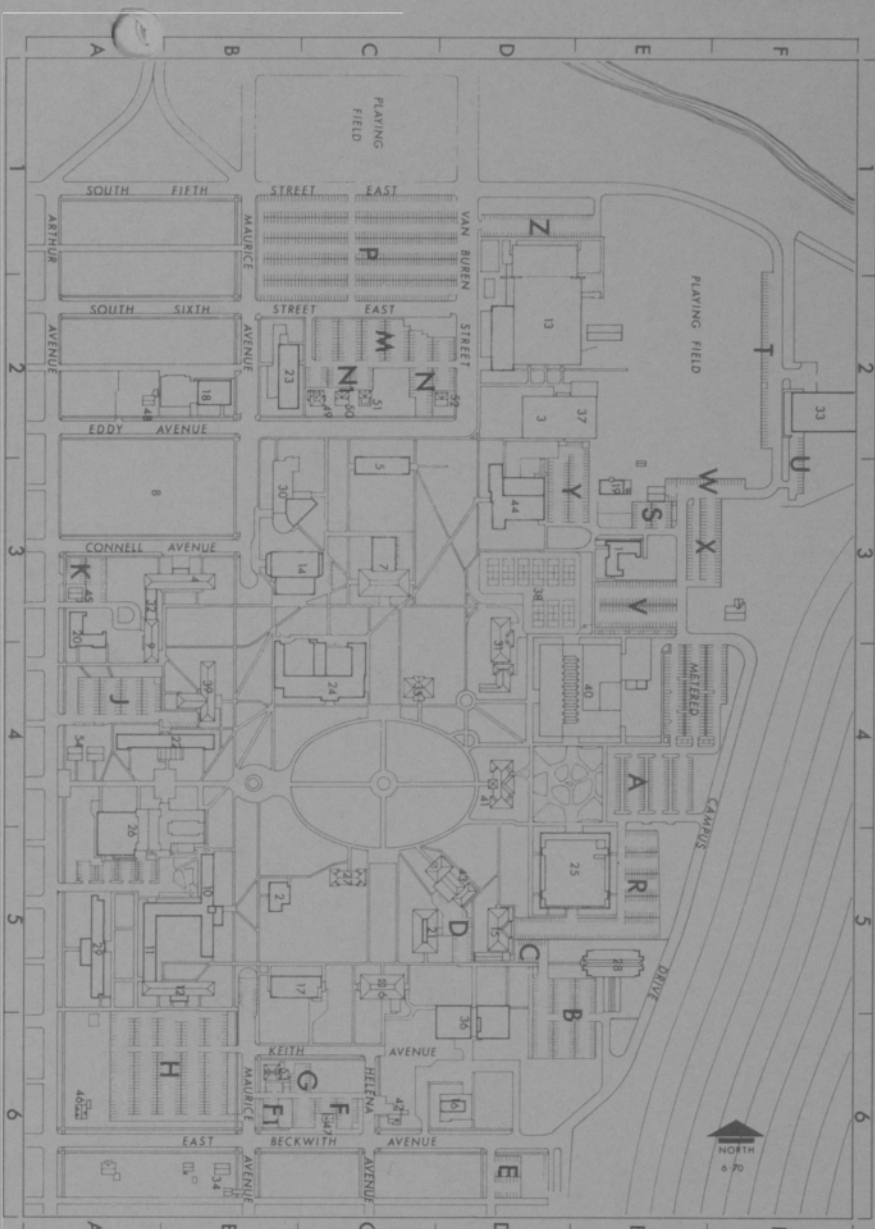
If you're looking for a change of pace -- an east coast experience, a larger school or just need to get away from the mountains for a while (heaven forbid!) this program is something to ponder for the future.

# MISSOULA, MONTANA

1. To Snow Bowl, the Airport, Smokejumper Center and Northern Fire Laboratory
2. West Side Park
3. North Side Park
4. St. Francis Xavier Church
5. Missoula County Courthouse
6. Forest Service Information Center
7. Chamber of Commerce
8. Missoula Public Library
9. Kiwanis Park
10. Greenough Park
11. To Marshall Ski Area
12. McCormick Park and Children's Fish Pond
13. Franklin Park
14. Sacajawea Park
15. Mt. Sentinel
16. Memorial Rose Garden
17. Bonner Park
18. University of Montana
19. Fort Missoula
20. Spartan Park
21. University of Montana Golf Course
22. To Pattee Canyon Picnic Area
23. Missoula Country Club
24. To Lolo Hot Springs
25. Missoula Art Museum







LEGEND

1. Abert Hall
2. Alumni Center
3. Art Annex
4. Brantly Hall
5. Business Administration
6. Chemistry-Pharmacy
7. Classroom Office
8. Cover Bowl
9. Corbin Hall
10. Craig Hall
11. Danway Hall
12. Erdi Hall
13. Field House
14. Fine Arts
15. Forestry
16. Forest Service Lab
17. Health Science
18. Health Service
19. Heating Plant
20. Jesse Hall
21. Journalism
22. Knowles Hall
23. Law
24. Liberal Arts
25. Library
26. Lodge
27. Mathematics
28. Men's Gymnasium
29. Miller Hall
30. Music
31. Natural Science
32. North Corbin Hall
33. Physical Plant
34. Service Area
35. Psychology
36. Science Complex
37. Swimming Pool
38. Tennis Courts
39. Turner Hall
40. University Center
41. University Hall
42. U. of M. Credit Union
43. Venture Center
44. Women's Center
45. 1010 Arthur Avenue
46. 600 E. Beckwith Avenue
47. 720 E. Beckwith Avenue
48. 628 Eddy Avenue
49. 724 Eddy Avenue
50. 710 Eddy Avenue
51. 740 Eddy Avenue
52. 770 Eddy Avenue
53. 1414 Maurice Avenue
54. 600 University Avenue

E3 B5 D2 B3 C3 C5 C3 A3 A3 B5 D2 B3 D3 D2 B6 A4

CAMPUS RECREATION AND SPORTS

Kellee Ritter  
Tim Long  
Stephen Brown  
~~Tim Furey~~

*Pat Kellogg*

COMPUTER USERS ADVISORY

Jean Siebert  
Kelly Miller

EQUAL EMPLOYMENT ACADEMIC

Kathleen Royland

EQUAL EMPLOYMENT - NON ACADEMIC

Kimberly Spear

FACULTY ATHLETIC

Jim Velich  
Scott Alexander  
Eric Anderson

FACULTY ETHICS

Tim Dwire

FOREIGN STUDENTS ADVISORY

Lynn Westlake  
Emily Gesas

LIBRARY AND ARCHIVES

Kristin Pfanku  
Cary Holmquist

SCHOLARSHIPS AND FINANCIAL AID

Glenn Johnson  
Cris Robuck  
Vikki McLaughlin

PUBLIC SAFETY

Bob Larson

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Larry Gursky

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Scott Alexander

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Russ Yerger

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John Kanis  
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Pat Olson  
Rick Wong  
Greg Oliphant  
Woodford Matlock  
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Rita Lynn Pickering  
Jill Bruggeman  
Cathy Frazer  
Kimberly Spear

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Jean Siebert  
Jeff Gray  
Michael Miller

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Kathleen Royland

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Sue Johnson  
Sylvia Stevens  
Mike Miller

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Greg Fox  
Jim Yelich  
Denise Evens  
Sonja Megee  
Curt Neilson

LEGISLATIVE

Greg Oliphant, Chairman  
Monica Conrad  
Lynda Calucci  
Robert Larson  
Patrick Duffy

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Ross Best  
Sylvia Stevens  
Martha Hazen

Chairman will be elected  
by the board

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Sonja Megee  
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Craig Schiedermayer  
Ann Haight  
David MacMillan  
Jeff Gray  
John Fitzgerald  
Sue Heald